



Founded 1922

HERSCHEL  
GIRLS SCHOOL

Herschel Girls School, founded in 1922, situated in Claremont Cape Town, is an inclusive independent Anglican school for girls from Pre-Nursery to Grade 12 which welcomes pupils and staff from diverse cultural backgrounds.

*Herschel is committed to transformation and is an equal opportunity, affirmative action employer that gives preference, where appropriate in accordance with its Employment Equity Plan, to candidates from the designated groups. The School reserves the right not to make an appointment. Failure to meet the requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration. Please note no faxed applications will be considered and only short-listed candidates will be contacted.*

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**Herschel Girls Preparatory School seeks to appoint a**

**ASSISTANT TEACHER**

**for Pre-Preparatory/Foundation Phase**

**to commence duties in May 2023 (negotiable)**

Herschel Girls Preparatory School is looking for an innovative and progressive Assistant Teacher who seeks the opportunity to be part of a dynamic and excellent staff and school.

The successful applicant will:

- Have an Early Childhood Development Diploma
- Be required to teach isiXhosa or Afrikaans as Second Additional Language under the guidance of the isiXhosa or Afrikaans Subject Head
- Have the drive and passion for developing and caring for pupils
- Be fully committed to the school's transformation, equity and belonging strategic objectives in support of an equitable, inclusive and safe school environment for all
- Have a willingness to work within the values and ethos of the school.
- Have commitment to involve oneself in the broader extramural programme on offer at the school
- Have excellent relational skills
- Have a healthy self-awareness and a well-developed sense of duty of care towards the pupils and one's colleagues
- Have excellent administrative, communication and organisational skills
- Hold at heart the school's tagline of "**learning to make a difference**" for oneself and for the pupils in one's care
- Be expected to be supportive of the Christian Anglican ethos of the School

A letter of application, accompanied by a comprehensive CV, three contactable references, a Police Clearance certificate, must be sent to Mrs Cindy Guercio (PA to the Head) at the following email address [cguercio@herschel.org.za](mailto:cguercio@herschel.org.za) by **24 March 2023**.

*Herschel Girls School, in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.*