



Founded 1922

HERSCHEL
GIRLS SCHOOL

Herschel Girls School, founded in 1922, situated in Claremont, Cape Town, is an inclusive independent Anglican school for girls from Pre-Nursery to Grade 12, which welcomes pupils and staff from diverse cultural backgrounds.

Herschel is committed to transformation and is an equal opportunity, affirmative action employer that gives preference, where appropriate in accordance with its Employment Equity Plan, to candidates from the designated groups. The School reserves the right not to make an appointment. Failure to meet the requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration. Please note that only short-listed candidates will be contacted.

Herschel Girls Preparatory School seeks to appoint an

HEAD OF DEPARTMENT: INTERSEN PHASE

to commence duties from January 2027

Herschel Girls School follows the IEB NSC qualification and is looking for an innovative and progressive teacher who seeks the opportunity to be part of a dynamic and excellent staff and school.

The successful applicant will be a suitably qualified teacher with a passion for leadership in her/his field. The following criteria are essential:

- have experience as part of a multi-disciplinary team
- preferably have experience as part of a management team or structure, but it is not a prerequisite
- have suitable professional qualifications and appropriate educational experience
- be a person of integrity, vision, and energy with strong leadership and interpersonal skills
- have the ability to foster and sustain positive relationships with all stakeholders
- have an energetic and progressive future-focused approach to teaching and learning
- have relevant experience teaching in the Intersens Phase
- have a sound knowledge of ICT and multi-media applications
- be willing to promote an appropriate balance between academic, cultural, and sporting aspects of school life
- be a capable organiser, planner, and administrator
- have an awareness of the nature of the school and willingness to commit to its all-round ethos, co-curricular activities, and pastoral approach
- To hold at heart the School's tagline of "***learning to make a difference,***" for oneself and for the pupils in one's care
- To be fully committed to the School's transformation, equity, and belonging strategic objectives in support of an equitable and safe school environment for all

- To be supportive of the Christian Anglican ethos of the School

A letter of application (sent as an attachment), accompanied by a comprehensive CV, three contactable references, proof of qualifications or certifications that apply, as well as a Police Clearance certificate, should accompany the application.

[CLICK HERE TO APPLY](#) by Monday, 23 March 2026.

Herschel Girls School, in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.